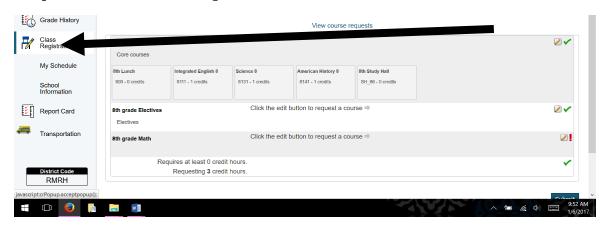
7th Grade Scheduling Step Sheet 2023-24

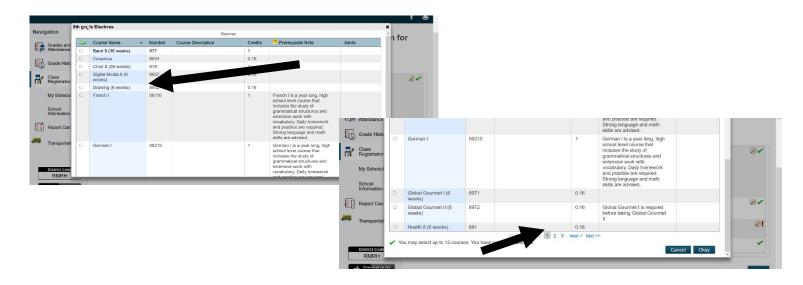
Step 1: Log into MyOLSD and click on the PowerSchool App



Step 2: Click on the Class Registration link on the left hand side of the screen.



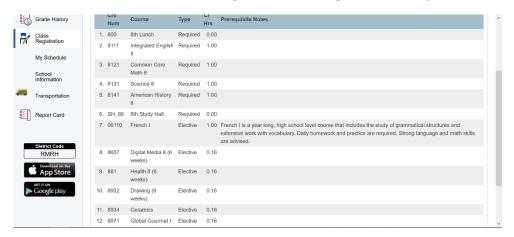
<u>Step 3</u>: Click on each request button to make your selections. Make sure to hit "okay" after you have made selections in each area. Once you are finished with your selections, hit submit. *notice the "pages" at the bottom of the screen to view elective options.



* If you are a student that wants to take more than 1 six weeks of Fitness for Life, Sports for Life and/or Study Hall, you need to make sure you click all of the electives including the amount of weeks you wish to take. For example, if you want to take Fitness for Life 2 times for a total of 12 weeks, you need to not only click the Fitness for Life but also the Fitness for Life 12 weeks.



Step 4: Hit submit and view your requests. If you need to make changes, go back to step 2 and follow the directions. All schedule requests are due by February 3rd and students will not have access to online scheduling after this date. After this point, if a student needs to make a change to their request(s), please contact your School Counselor. No schedule changes will be accepted after May 25, 2023.



Scheduling Deadlines:

February 3, 2023 - online scheduling will close

May 25, 2023 - scheduling change requests deadline

**please contact your school counselor after Feb. 3rd to make changes to your scheduling requests for the 2023-2024 school year.

Support:

For more support and information visit OBMS Guidance website:

Go to https://obms.olentangy.k12.oh.us/about-berkshire-ms/obms-scheduling-information information for all scheduling information

OBMS School Counselors:

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